**THE CONFERENCE BOX** Over the years I have created a list of items I found to be essential when at a conference/exhibition. Here is that list for you to use if you like. Patricia

* Cell phone and charger
* Important phone #’s  - Conference Coordinators: Stephanie Gramza 414-336-9182, Patricia Clason 414-416-2237
* Jacket or sweater
* Notepads
* Notecards
* Post-its
* Pens
* Markers - wide tip
* Markers - fine point
* Paper - blank for signs (8 1/2 x 11)
* Nametags for booth staff
* Duct, scotch and masking tape
* Stapler and staples
* Stickpins and safety pins
* Rubber bands
* Small portable tool kit
* Scissors
* Utility knife
* Hand wipes / Antiseptic wipes
* Band-aids
* Tissues
* Mints or gum
* Dental floss
* Water bottle